

Enterprise System for Grants, Contracts & Loans Management Project
Executive Steering Committee Minutes
February 23, 2006

Attendees:

Sadie Hawkins, Allen Schmidt, Sharon Novak – OFM
Sue Mauermann, Del Hontanosas, John Hanson -- CTED
Polly Zehm, Gary Zeiler, Kreighan McAuliffe, Carol Fleskes – ECY
Carol Baque, Tom Babington, Gary Hudson, Kent Wilmot, John Saunders –
Sierra Systems
David Koch, DIS, did not attend due to illness.

Presentation of Preliminary Business Case and Recommendation by Sierra Systems

Sierra Systems presented the preliminary business case, alternatives analysis and emerging recommendation. Four alternatives were considered: building a custom application, adapting PRISM, implementing SAP Grants Management, and a Commercial off-the-shelf best-of-breed product. Each alternative could meet requirements.

The SAP solution would involve costs of \$8.5-\$13 million as it would require the implementation of mySAP CRM 5.0. The Custom solution costs were estimated at \$3.5-\$4.5 million. The Best-of-Breed solution costs were estimated at \$3-\$3.5 million.

Based on lowest cost and lowest risk, the emerging recommendation is to acquire a Best-of-Breed solution for Grants Management. More detail on this alternative will be available when the final business case and alternatives analysis is complete on March 13.

Discussion:

Because of the high cost of implementation, the SAP solution was determined not to be a viable option at this time.

Items to consider as the project goes forward:

1. Analyze costs for best practices vs. “always done that way”.
2. Take time to “do it right”.
3. Pay careful attention to the detail on interfaces to other enterprise processes.
4. Carefully consider organizational impact of new system.

Next Steps:

Complete the Feasibility Study by March 31, 2006.
Review results of Feasibility Study and determine next steps.
If funding approved, begin assembling a team in April 2006.

Next Meeting:

Meet again the week of April 17, 2006 to review the final results of the Feasibility Study and determine next steps.